

**MEETING NOTICE**

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| --- | --- | --- | --- |
| **School** | **Date** | **Time** | **Location** |
| Cleveland Avenue | 11/20/2019 | 3:30 pm | Conference Room |

**Notice Prepared By:** R. Bolden  **Date Posted: 11/18/2019**

**Meeting Agenda**

*This meeting [will not] allow for Public Comment*

1. **Action Items** 
   1. Approval of Agenda
   2. Approval of Previous Minutes
   3. Fundraising Efforts
   4. FY20 Projections
   5. GADOE STEM Certification
   6. Power Up
   7. School Events
2. **Discussion Items** 
   1. **Discussion Item 1:**
   2. **Discussion Item 2:**
3. **Information Items**
   1. **Principal’s Report**
   2. **Information Item 2**

**Cleveland Avenue Elementary School**

**Date: 11/20/2019**

**Time: 3:30 p.m.**

**Location: Conference Room**

1. **Call to Order**
2. **Roll Call**
3. **Action Items** 
   1. Approval of Agenda
   2. Approval of previous minutes
   3. Fundraising Efforts
   4. FY20 Projections
   5. GADOE STEM Certification
   6. Power Up
   7. School Events
4. **Discussion Items** 
   1. Discussion Item 1:
   2. Discussion Item 2:
5. **Information Items**
   1. Principal’s Report - Attendance
   2. Information Item 2
6. **Announcements**
   1. Announcements
7. **Public Comment (if applicable)**
8. **Adjournment**

**Cleveland Avenue Elementary School**

**Date: 11/20/2019**

**Time: 3:30 p.m.**

**Location: Conference Room**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Anyee’ Payne** | **Present** |
| **Parent/Guardian** | **Ashley Lockett** | **Present** |
| **Parent/Guardian** | **Mr. Lawson** | **Present** |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Roni Bolden** | **Present** |
| **Instructional Staff** | **Dana Price** | **Present** |
| **Instructional Staff** | **Amanee Salahuddin** | **Present** |
| **Community Member** | **Ms. Kristin Hemmingway** | **Absent** |
| **Community Member** | **Donna Jenkins** | **Present** |
| **Swing Seat** | **Dr. Mays** | **Present** |
| **Instructional Staff** |  |  |
| **Student** *(High Schools)* |  |  |

1. **Action Items** 
   1. Approval of Agenda
   2. Approval of Previous Minutes
   3. Fundraising Efforts – Fall carnival – Dr. Payne stated it was a success

$1300 – funds used for Awards Day

Teacher Appreciation Week

Possible holiday celebration

Projected expenses are $400

Hemingway – suggested asking for a sponsor to pay for the awards during the school year. Ex. Sponsor Star C – award to ensure its not out of the school’s budget

* 1. FY20 Projections – 2020 Budget cycle projection 300 students

With Pre-K including 22 students Total: 328

Dr. Payne stated the district is making the projections based on FTE

Dr. Payne appealed to revisions of the projections based on the new apartment complex and the number increased to 306 students. This affects our budget for teachers. The budget should be approved by March.

Ms. Lockett brought attention to Dr. Payne about the concession stands being very chaotic and crowded. She asked if there would be a consideration about staggering the time for people helping.

C. Hemmingway – also mentioned finding out about it at the last minute and she would be able to help volunteer if she knew ahead of time.

E. GA STEM certification

Dr. Payne stated that the school will have a state pre-visit on December 5, 2019 to

provide feedback. The expectation is that the state will return Dec. 18, 2019 to visit

for four hours.

State will return again in March 2020, during another PBL for the Plants and Animals

units.

1. Power Up – “Power Up to Level Up” – summer program

Offered to rising first graders to fifth graders providing them an experience of the first unit of the school year - ELA and Math. Budget is for about five teachers. There will be in house field trips and experiences. No money for materials and supplies. Site admin., assistant site admin., staff, and secretary.

8:00 – 2:30 for the month of June (19 days)

\*Hutchinson and Humphries may have to be housed in Cleveland Avenue for the summer.

Since we don’t have GOALS, we don’t have a summer program. There is money in the budget to provide a summer experience for students that could ot attend GOALS. The program will provide students with an opportunity to give students. C. Hemingway – suggested that she could work with Dr. Payne in finding more resources for in school field trips.

1. School Events

We will be participating in “Angel Tree” for 100 students. If the parents don’t retrieve the gifts, then they are used for incentives.

S.W.A.G. Day – this Friday representing

In the month of December, we will have a virtual S.W.A.G. Friday to showcase for the Ivy League.

Price reminded Dr. Payne to mention the “Warm Coats” students were able to receive nice warm coats for free.

Hats from the Heart – each student will receive hats and gloves

1. **Adjournment: Motion** [Passes]

**Cleveland Avenue Elementary**

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| **Principal** | **Anyee’ Payne** | **Present** |
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| **Community Member** | **Donna Jenkins** | **Present** |
| **Swing Seat** | **Dr. Mays** | **Present** |
| **Instructional Staff** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established: 8 members present**

**Action Items** *(add items as needed)*

* 1. **Approval of Agenda:** Motion made by: Bolden Seconded by:

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Price Seconded by:

Members Approving: All

Members Opposing: None

Members Abstaining: None

* 1. *For High Schools***: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [ ]; Seconded by: [ ]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [ ]

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving:

Members Approving:

Members Approving:

**Motion** [ ]

1. **Discussion Items**
2. **Information Items**

**Attendance – Dr. Payne stated we are struggling with attendance. Our CCRPI was projected at 92%. Price explained we have students ranging from 8-17 days as well as, tardies during the school year. There is a team keeping up with the students and checking with the parents. Dr. Payne mentioned that the district’s mandates that students missing 19 or more days must be retained. Price added, that the students missing several days also have deficiency in their academics. Dr. Payne said two parents are receiving services due to the needs. Dr. Payne mentioned that this is a huge hit on our school. We have about 58 students with critical attendance. Price added that several students have already been retained. If the students have already been retained, they are not able to be retained again.**

**Dr. Payne included the student incentives – toy give aways, block party, and so on.**

1. **Announcements**

**Adjournment** Motion made by: [C. Hemmingway]; Seconded by: [ Mr. Lawson ]

Members Approving: All

Members Opposing: None

Members Abstaining: None

**ADJOURNED AT** [ 4:24 p.m. .]

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**Minutes Taken By:** [ A. Salahuddin ]

**Position:** [ Secretary]

**Date Approved:** 11-20-2019